

ST. XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
NAGERCOIL - 629 003

6th Finance Committee Meeting

Date & Time : 12th June 2025, 11.00 a.m. - 12.30 p.m.

Venue : Board Room

AGENDA

Prayer	
Welcome Address	Principal
F06.01	To consider and review the minutes of previous meeting and action taken.
F06.02	To consider and review the Exam fee collected and Expenditure incurred towards the End Semester Examination activities, Nov/Dec 2024.
F06.03	To consider the Income & Expenditure of the College activities for 2024-'25.
F06.04	College Budget for 2025 – 2026.
F06.05	Other matters.

Members present: Enclosed

MINUTES OF THE MEETING

The Principal welcomed the members and took up the agenda.


Details of discussions & suggestions are as follows:

Agenda	Discussions & Suggestions	Action taken
F06.01	The Principal presented the minutes of previous meeting and action taken.	Considered and confirmed
F06.02	The Principal presented the Exam fee collected and Expenditure incurred towards the End Semester Examination activities, Nov/Dec 2024. <ul style="list-style-type: none"> • Discussions were held regarding the reduced expenditure on stationery. • Suggested to include the electricity expenses for the CoE office. • Considered as part of the initial establishment charges of the CoE office. • Proposed to write off the depreciation amount for CoE office assets. 	Noted and considered
F06.03	The Principal presented in detail the Income & Expenditure of the College activities for 2024-'25. <ul style="list-style-type: none"> • Discussions were held regarding the outcome of the Training fee; Principal explains the outcome based on increasing placement. • It was suggested to separate the University affiliation fee from the Administration fee to consolidate all fees remitted to the University under a single head. 	Noted and considered


	<ul style="list-style-type: none"> To justify the high expenditure under the printing head, it was discussed that the amounts spent on printing the Diary, Handbook, and Calendar should be clearly listed. 	
F06.04	The Principal presented the College Budget for the year 2025 – 2026.	Noted and considered
F06.05	<p>Other Matters:</p> <ul style="list-style-type: none"> Discussed about the admissions and the introduction of new courses planned for the upcoming year, along with the justification for projecting higher expected income and expenditure. Discussed the estimated establishment expenditure for the new faculty. 	Noted and considered


The Principal thanked all the members for their kind cooperation and a special thanks to Dr. S. Sidhardhan for his continuous support and guidance for these three years and the meeting came to an end at 12.30 pm.

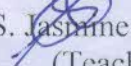

Dr. S. Sidhardhan
(Anna University Nominee)

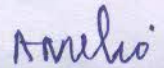

Rev. Fr. S. Godwin Selva Justus
(Governing Body Nominee)


Rev. Fr. R. Xavier Raj
(Finance Officer of the College)


Dr. J. Maheswaran
(Principal)


Dr. V. Christus Jaya Singh
(VP & Dean/ Student Affairs-Special Invitee)


Mrs. S. Jasmine Suguna & Dr. M. Babima
(Teacher Nominee)


Dr. A. Milton
(CoE - Special Invitee)


Mr. P. T. Justin Thiraviam
(Office Superintendent- Special Invitee)

St. Xavier's Catholic College of Engineering

Chunkankadai, Nagercoil - 629 003

(An Autonomous Institution - Affiliated to Anna University, Chennai)




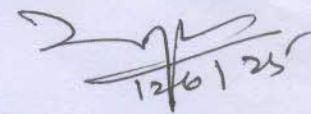
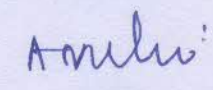
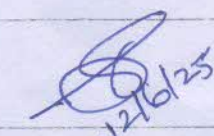
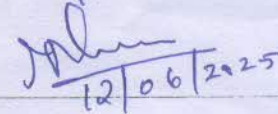

www.sxcce.edu.in

6th Finance Committee Meeting

Date: 12/06/2025

Time: 11.00 AM

Venue: Board Room

Sl. No	Members Present	Signature
1	Dr. S. Sidhardhan, Anna University Nominee.	 12/6/25
2	Dr. J. Maheswaran, Chairman.	 12/6/25
3	Rev. Fr. S. Godwin Selva Justus, Governing Body Nominee.	 12/06/2025
4	Rev Fr. R. Xavier Raj, Finance Officer of the College.	
5	Dr. V. Christus Jeya Singh, Vice-Principal & Dean-Student Affairs, SXCCE.	 12/6/25
6	Dr. A Milton, Controller of Examinations, SXCCE.	 A Milton
7	Mrs. S. Jasmine Suguna, Teacher Nominee.	 12/6/25
8	Dr. M. Babima, Teacher Nominee.	 12/06/2025
9	Mr. P. T. Justin Thiraviam, Office Superintendent, SXCCE.	 for 12/6/25